

LF AI Day APAC - China - Fall 2020

Event planning and general information template below - To be updated by Event/Meeting Lead

- Event/Meeting Details
- Planning To-Do List
- Draft/Final Schedule
- Event/Meeting Photos
- Planning Meeting Notes

Event/Meeting Details

LF AI Participation Overview:

Event Location & Date(s): Shanghai, China - **Dates TBD**

Event Website: TBD

Please submit any questions about LF AI participation at this event to:

LF AI Event/Meeting Lead Name & Contact Details:

Register for event here: **TBD**

Planning To-Do List

Tracking for to-do items, due dates, owners, and notes

Draft/Final Schedule

Draft and final schedule to be posted here, including presentation links

[illegible]

Event/Meeting Photos

Post final event photos to be used in future marketing, social, and content

Planning Meeting Notes

Add planning meeting notes here for collaboration among event planning participants

Meeting Date:

- Notes...